

COMMUNITY EDUCATION & RECREATION

B.O.E. FEE EXEMPTION FORM

Various employee group master agreements allow each member of covered employee bargaining units to take one or more Community Education & Recreation courses without paying the course registration fee.

Fees for supplies, materials, field trips, tickets to performances, team sports sponsor/player fees and co-sponsored classes/activities are not covered under this discount.

Refund Policy: Refund and/or drop requests must be made in writing and received by the Community Education & Recreation Office prior to the second class meeting. (No refunds will be given for one time only classes or for requests received after the second class meeting.)

Course Name _____

Section _____

Course ID# _____

Term _____

Course Fee _____

This is to certify that:

1) I am a member of the

- AAEA (1 course per school year for at least .40 F.T.E. teachers)
- AAAA (1 course per school year)
- ASCSA (1 course per semester)
- AFSCME (Building & Grounds – 1 course per school year)
- AAEA/P (Paraprofessionals – 1 course per school year)
- Teamsters Local 214-Cafeteria (1 course per semester)
- Teamsters Local 214-Secretaries (1 course per semester)
- Teamsters Local 214-Bus Drivers (1 course per semester for full time driver)
- Designated Non-Union Personnel (1 course per semester)

2) I will be under contract with the employee group checked above during the time the above course is in operation.

3) The above course is the one and only course in which I am enrolled during this (school year/semester) without a fee under the terms and conditions of the applicable Master Agreement or contract and that I meet the F.T.E. qualification criterion.

Employee Signature

(Please print your name)

Building where employed

NOTE: This fee exemption form MUST be submitted WITH your registration form. Your registration cannot be processed until this form has been received. No discount will be issued to individuals who submit this form after their registration form has been processed.